



Special Notice

WASHINGTON STATE DEPARTMENT OF REVENUE

AUGUST 10, 2017

Tax Incentive Reporting Simplified

Beginning January 1, 2018, a new Annual Tax Performance Report replaces the Annual Report and Annual Survey. Businesses that previously had to file one or both of these annual documents will now file only the Annual Tax Performance Report ([RCW 82.32.534](#)).

The new consolidated Report will make filing easier for businesses who take advantage of Washington's tax incentives.

When will the new Annual Tax Performance report go into effect?

The reporting change begins with tax incentives claimed in calendar year 2018 reported on the 2018 Annual Tax Performance Report (due May 31, 2019). You must file the Annual Tax Performance Report by May 31 each year following the calendar year in which a tax incentive is claimed.

Note: Taxpayers will continue to file the Annual Report and Annual Survey (due May 31, 2018) for preferences claimed in 2017.

How do I file the Annual Tax Performance report?

You must file the Annual Tax Performance Report [online](#).

Wage and employment information

The Annual Tax Performance Report requires information detailing employment and wages for positions in Washington. To simplify your reporting, you can authorize the Department of Revenue to obtain this information directly from the Employment Security Department. Additional information regarding this process will be provided in February 2019.

Public disclosure

Most information contained in the Annual Tax Performance Report is subject to public disclosure, including:

- Employment and wage information for employment positions in Washington
- Total number of full-time, part-time, and temporary positions
- Amount of tax preference claimed

Some preferences require additional information be provided, such as amount of products produced. This information is also subject to public disclosure.

For more information on the additional information that may be required, see [RCW 82.32.534](#).

How do I find information about my tax incentive(s) and the new report?

1. Visit dor.wa.gov.
2. Click on "Find Taxes and Rates" on the left-hand side.
3. Click on "Tax incentives" on the left-hand side.
4. Click "Tax Incentive Programs."

Questions?

- Visit dor.wa.gov
- Call 360-705-6705 for general questions
- See [Engrossed Substitute House Bill \(ESHB\) 1296 \(Chapter 135, Laws of 2017\)](#) for bill information.

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For tax assistance or to request this document in an alternate format, visit dor.wa.gov or call 360-705-6705. Teletype (TTY) users may use the Washington Relay Service by calling 711.