

Form 40 2444e

Application for Sales Tax Refund on Purchases & Installation of

Account ID:	
Period/year:	

Qualified Renewable Energy Equipment

Applicant information			
Name:	Phone:		
Mailing address:			
City:	State:	Zip:	
Physical address of energy system:			
City:	State:	Zip:	

Complete the table below

Annlicant information

The 4-digit location code can be obtained on the department's website at dor.wa.gov/TaxRateLookup.

Date of purchase	Purchase or delivery location (use 4-digit code)	Purchase price (before tax)	Amount of retail sales tax paid	Name and address (city, state, & zip) of seller and/or installer

Refund eligibility

You are eligible for a refund if you paid retail sales tax on the purchase and installation of a solar energy system, if it meets the following criteria:

- System is capable of generating at least 1 kW, but no more than 100 kW, AC of electricity.
- Machinery and equipment are purchased between July 1, 2019 and Dec. 31, 2029.
- Installation of the qualifying equipment occurred on or after July 1, 2019 and was completed by Dec. 31, 2029.
- The installer you hired can provide proof of the following:
 - o Valid contractor registration number with the Department of Labor and Industries.
 - o Current state unified business identifier (UBI) number.
 - o Proof of industrial insurance coverage.
 - o Employment Security Department (ESD) number.
 - o State excise tax registration number.
 - o No findings of violations of federal or state wage and hours laws and regulations in the past 24 months.

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Application for Sales Tax Refund on Purchases & Installation of Qualified Renewable Energy Equipment



Declaration and authorization

By signing this declaration, I authorize the Washington State Department of Revenue to contact the seller regarding these purchases, and confirm that I have not obtained a refund or credit for these purchases from the seller nor will I seek such a refund or credit for these purchases from the seller in the future. I waive all my rights to prior notice of disclosure of tax information specified in RCW 82.32.330.

Buyer's signature:	Date:	
Buyer's name (please print or type):		

What to do next:

Attach legible copies of your receipts to this application and mail to:

Department of Revenue Renewable Energy Refunds PO Box 47476 Olympia, WA 98504-7476

Please keep a copy of this application for your records.

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Instructions and frequently asked questions

What information needs to be completed on this application?

All applicable sections must be completed, and the application must be signed. Incomplete applications will not be returned. Submit legible copies of receipts and invoices, not the originals.

What will happen if this application is not fully completed?

You will be notified by letter that your retail sales tax refund claim was not accepted as filed. You may reapply for a refund within the time frame allowed by statute.

What is the allowed statutory time frame to claim a refund?

No refund may be made for taxes paid more than four years after the end of calendar year in which the tax was paid to the seller.

When can I expect my refund?

The department will approve or deny refund requests within 90 days after the buyer has submitted all documentation.

How can I get the 4-digit code for the location of purchase if I don't know it?

The 4-digit location code can be obtained on the department's website at dor.wa.gov by clicking on the Find the Sales Tax Rate (GIS) link, on the homepage.

What documentation must be attached to this application?

You must provide legible copies of the following items:

- Invoices.
- Receipts.
- Copy of one line diagram provided with your equipment.
- Copy of the Contractor's certificate of registration.
- Contractor's current unified business identifier (UBI).
- Contractor's proof of industrial insurance coverage, and unemployment insurance coverage.

Can I file for refund electronically?

Yes, go to the Department's website at dor.wa.gov and register for an online account or if you are already registered, sign in to "My DOR." On your My DOR home page in the "I want to" section, click Send a Message to compose a new message. In the drop down box click on Refund Requests then attach a scanned copy of this completed application and scanned legible copies of supporting documents.

Where do I mail this application and supporting documents if I do not file electronically?

Attn: Renewable Energy Refunds
Washington State Department of Revenue
PO Box 47476
Olympia WA 98504-7476

What records should I keep to support the refund claim?

Keep all supporting documents such as original receipts or invoices, proof of tax paid, and documents describing the machinery and equipment.

What if I have questions about this application?

Call the Department of Revenue at 360-705-6705, or send an email inquiry to communications@dor.wa.gov

If you have questions about an application you have already submitted, call 360-705-6218.

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