



STATE OF WASHINGTON
DEPARTMENT OF REVENUE

May 15, 2009

Tax Registration Number: xxx-xxx-xxx

You must pay your taxes electronically

**New law:
SSB 5571**

The Washington State Legislature passed a law that requires you – as a monthly taxpayer – to file **and pay** your taxes electronically. If you are not already paying electronically, you must begin with your **July 2009 return**, due by August 25, 2009.

**Your payment
options**

If you are required to pay through electronic funds transfer (EFT), continue to do so. If not, you have these payment options:

Electronic Funds Transfer (EFT)

You must register to use EFT. Allow three days for the registration to be processed.

EFT Debit: You authorize the Department's bank to withdraw the amount you owe from your bank account on the date you select. This happens automatically when you submit your return.

EFT Credit: You authorize your bank to send funds to the Department's account. You must initiate this payment each month.

E-check

You enter your bank account number and routing information to make a one-time payment. US Bank charges you a one dollar fee for each transaction.

Credit Card

You enter your credit card information to make a one-time payment. You can use Visa, MasterCard, American Express or Discover. A 2.5% fee is charged by a non-state vendor for this service.

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If you can't pay electronically You may request a waiver if you have extenuating circumstances that prevent you from paying electronically. Send a written request with explanation to:

Electronic Filing and Payment Team
Department of Revenue
PO Box 47476
Olympia, WA 98504-7476

We must receive your waiver request by July 1, 2009.

Assistance is available We are here to help. If you have questions or need assistance, please call us at 1-877-345-3353.
